

**REQUEST TO APPEAR BEFORE THE BOARD
NORTH BEACH SCHOOL DISTRICT NO. 64**

This form must be completed and returned to the superintendent at least fourteen (14) days before the meeting at which you wish to speak. The board president and the superintendent will review your request, and they will make one of three recommendations:

1. Appearance before the board at the next regular meeting.
2. Appearance before the board in executive session.
3. Referral of your request to the appropriate administrator.

Permission to appear before the board at a regular meeting is subject to the following:

1. Presentations shall not exceed fifteen (15) minutes.
2. Subject matter, other than policy issues, will be referred to district administrators.
3. Comments shall be limited to issues and not refer to personalities.
4. Presentations must be in good taste benefitting the occasion and the dignity of the board meeting.
5. Type copy, or an outline of your presentation must be included with this request form.

Name (please print) _____

Home Address _____

E-mail Address (if checked on a regular basis) _____

Telephone number (_____) _____

Individual or organization (if any) that you represent _____

Organization's Address _____

Organization's telephone number (_____) _____

Please provide a brief description of the reason to appear before the Board:

Are there attachments included with your presentation? Yes No

I have read and agree to the terms of the public comment procedures.

Signature _____

Date _____

OFFICE USE ONLY

District Official's Signature _____

Date Received _____

Time Received _____